



REGULAR MEETING OF THE SHOREWOOD LIBRARY BOARD OF TRUSTEES

March 11, 2026
Meeting Minutes

Present:

- Vice President Kara Espera
- Trustee Anjum Alden
- Trustee Scott Gronert
- Trustee Patrick Linnane
- Trustee Wesley Warren
- Director of Library Services Hayley Johnson
- Assistant Director Noah Weckwerth
- Friends of the Shorewood Public Library President Mary Armstrong

Excused:

- President Jonathan Smucker
- Shorewood School District Superintendent Dr. Laurie Burgos
- Library Office Manager/Confidential Secretary Angela Andre

Call to Order: Vice President Espera called the meeting to order at 5:38 PM.

Statement of Public Notice: Vice President Espera confirmed that the meeting was properly noticed and posted according to law.

Public Comment: None

Consent Agenda: Trustee Warren moved to approve the agenda, the minutes from the February 11, 2026 meeting, and accounts payable reports. Trustee Linnane seconded, and the motion carried by a vote of 5-0.

INFORMATION – Library Statistics

INFORMATION – Director of Library Services Report

STAFF UPDATE

Milwaukee County Federated Library System (MCFLS) is currently hiring for a Library Technologies Administrator and Network Administrator/PC Support Specialist.

A 13-hour a week library clerk position will be posted internally the week of March 9, 2026, and then externally, if needed.

VACANT NORTH SHORE HEALTH DEPARTMENT SPACE

The Shorewood Senior Resource Center (SRC) will be moving into the vacant North Shore Health Department Space. The space will be called the "Benjamin Center," and renovations will include both staff offices and programming space. Proposals for architectural design, construction documents, and construction administration are currently being reviewed.

WISCONSIN LIBRARY ASSOCIATION LEADERSHIP DEVELOPMENT INSTITUTE

Director Johnson reported on session five of the Wisconsin Library Association Leadership Development Institute which focused on relational networking.

PEEPAPALOOZA!

Shorewood Public Library will be coordinating the annual Peeps® diorama contest starting Friday, March 13, 2026. The 2026 theme is "Music."

FRIENDS OF THE SHOREWOOD PUBLIC LIBRARY UPDATE

The Friends of the Shorewood Public Library voted in three new members – Vicki Bott, Lisa Miller, and Yuliia Skliarova – to their Board of Directors on at their February 18, 2026 meeting.

NORTH SHORE LIBRARY GRAND OPENING

North Shore Library will celebrate their grand opening at their new location on Saturday, March 14, 2026 from 10:00 AM to 5:00 PM.

INFORMATION – Q4 Report and Greater Milwaukee Foundation Reimbursement Update

In 2025, Director Johnson started to withdraw funds from the Greater Milwaukee Foundation (GMF) to reimburse the Village of Shorewood for second and third quarter enhanced budget spending. However, the fiscal year 2024 annual audit showed that there were \$91,471 of 2020-2022 unspent restricted reserve funds available. The balance will be spent down before withdrawing additional GMF funds.

ACTION – StoryWalk® at Hubbard Park Funding Commitment

In partnership with the Friends of the Shorewood Public Library, library staff submitted a Strategic Initiative to the Village of Shorewood for a StoryWalk® installation at Hubbard Park. A StoryWalk® is a permanent installation where pages from a children's picture book are mounted on sign panels along a walking path. It is an interactive, outdoor reading experience designed to promote literacy and physical activity.

The Friends of the Shorewood Public Library committed up to \$15,000 for the StoryWalk® initiative, and library staff are requesting a funding commitment of up to \$15,000 from the Greater Milwaukee Foundation Board Directed Reserve Fund for the project.

Trustee Linnane moved that, if approved by the Village of Shorewood, \$15,000 from the Greater Milwaukee Foundation Board Directed Reserve Fund will be allocated for the StoryWalk® at Hubbard Park initiative. Trustee Warren seconded, and the motion carried by a vote of 5-0.

INFORMATION – Shorewood Public Library Board of Trustees Contact Information

Due to recent inquiries, the Shorewood Public Library Board of Trustees discussed how residents can contact board members. Because trustees are not elected officials, their personal email addresses are not shared with the public. Options considered included creating an email address for the Shorewood Public Library Board of Trustees, sharing trustees' email addresses, and utilizing the Director of Library Services as a point of contact.

During the conversation, trustees discussed transparency; the role of the Director of Library Services; and the complications of a dedicated email address, including walking quorums, multi-factor authentication, and open records requests and retention schedules.

Ultimately, it was agreed upon that inquiries or public comment should be addressed by the full Shorewood Public Library Board of Trustees. Residents can address the board at a regularly scheduled meeting, or by other means like email. Director Johnson will draft language to include on the "Library Board" page of the Shorewood Public Library's website.

INFORMATION - Trustee Essentials Handbook *Chapter 1: The Trustee Job Description*

Items for Future Consideration

Adjournment: The meeting was adjourned at 6:16 PM.

Recorded and submitted by Director of Library Services Hayley Johnson
on the 13th day of March 2026